



All Peoples Church

& World Outreach

#319, 2nd Floor, 7th Main, HRBR Layout, 2nd Block, Kalyan Nagar
Bangalore 560 043, INDIA

Phone: +91-80-25452617 | contact@apcwo.org | www.apcwo.org

ASSISTANT PASTOR

SUMMARY

Assist in pastoring a church location of APC.

VISION

APC is a family church, an equipping center and a world outreach. Our goal is to nurture, disciple, equip and empower God's people to fulfil their God appointed purpose. You will serve in fulfilling this vision among the local church community.

SCOPE

While primary responsibilities will be to serve the specific location, additional areas of responsibilities will include serving in ministries that are across APC locations.

Please review the APC Organization Chart available on OUR TEAM page (apcwo.org/about-us/our-team).

ROLE DESCRIPTION

The role of the Assistant Pastor is to assist the Associate Pastor in serving at the designated church location by helping in necessary spiritual and administrative tasks while serving under the oversight, reporting to and being accountable to the Associate Pastor.

The responsibilities of the Assistant Pastor include but are not limited to the following:

- 1) Leading certain sections of the Sunday services as planned and instructed by the Associate Pastor.
- 2) Holy Spirit baptism service : Encourage and enlist congregants to attend. Teach & minister as instructed by the Associate Pastor.
- 3) Assist Associate Pastor in guiding volunteer team leaders at that location (Ushering, Sound & Set-up, Member care, Prayer leaders, Life groups, Info-desk, etc.) as and when required. Schedule and lead regular volunteer team meetings.
- 4) Assist Associate Pastor in venue maintenance initiatives.

Other areas of focus:

1. Church spiritual growth: Assist Associate Pastor with his/her plans and strategies for spiritual growth of the church. Assist in executing these plans under the oversight of the Associate Pastor.
 2. Church numerical growth: Assist Associate Pastor with his/her plans and strategies for the numerical growth of the church. Assist in executing these plans under the oversight of the Associate Pastor.
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3. Visitors Follow-up, Member-Care & Life Groups: Work with the coordinator of the above responsibilities to effectively carry out these functions. Personal visits to members in need, house dedications, funeral services, etc. Personal visits to encourage Life Groups.
4. Volunteers: Assist Associate Pastor to mobilize congregants at the location to be involved in serving at church, encourage and enlist them into areas to serve.
5. Evangelism: Assist Associate Pastor to mobilize congregants at the location to be involved in evangelism, outreaches, prayer-walks to win more souls. Plan ways to follow-up and invite to church.

QUALIFICATIONS/EXPERIENCE REQUIREMENTS

- A definite and discernible call to pastoral ministry in a local church context.
- A good testimony among your current local church community with a demonstrable strong personal walk with God. (Pastoral references requested).
- A strong, demonstrable emphasis on personal study of God's Word including extensive use of references (concordance, dictionaries, commentaries) and software tools for Bible study and exegesis.
- A strong, demonstrable ability to teach and preach God's Word with clarity, and simplicity, while rightly dividing the Word of God. (If possible, please provide at least 3, approximately 30-minute duration each, video recordings of you teaching and preaching of God's Word to a live audience).
- Alignment to APC's Statement of Faith (see apcwo.org website)
- A Bachelor's degree (any field) is required. An advanced (Masters level or higher) degree (any field) preferred. Individuals will be required to attend all of APC's Weekend Schools. Individuals may also be requested to attend courses at APC-Bible College to help provide necessary spiritual equipping.
- Active involvement in local church ministry for a minimum of five years, either in volunteer or full-time capacity.
- Prior experience in working in teams of five or more people, both as a team member and as a team leader, either in a professional or local church environment.
- Including the above requirements, preference will be given to (A)those who have graduated with a 3-year degree from APC Bible College or (B)those who have actively served/volunteered at APC for a minimum of 5 years and have attended all of APC's Weekend Schools.

KNOWLEDGE & SKILLS REQUIREMENTS

- Person of integrity.
 - Servant heart. A good follower.
 - Strong leadership skills. Ability to influence and lead people through personal life example.
 - Strong communication skills – both written and oral.
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- Good computer skills.
- Good people skills. Must establish and foster exemplary relationships with church staff, volunteers, and members.
- Planning and organizing skills.
- Caring, compassionate and hospitable nature.
- A good listener and counselor.
- Being willing to go the extra mile.

ADDITIONAL RESPONSIBILITIES

- At APC we are continuously growing and expanding hence, you will be required to share in additional responsibilities.
- Being able to work under pressure and meet deadlines.
- Willingness to work long hours when required.

OPPORTUNITIES

As opportunities arise, and depending on your skills, you will be able to:

- Travel and serve on APC Missions.
- Teach at APC Bible College.
- Minister at APC services, conferences, and Weekend Schools.

Over time, based on your personal development and performance you will have the opportunity of growing internally at APC to take on other ministry roles that are of interest and suited for you.

As APC is a local church and Christian ministry, all positions require people who are passionate about Jesus Christ, and who are called, anointed and committed to serving Him and people to see lives touched and transformed into Christ-likeness.

Please note, that all staff positions at APC require individuals who have a definite call of God, who are organized, strong leaders, responsible, team players, punctual, committed to excellence, maintaining a strong personal walk with God, leading by example, and sold out to God!
